

## **Join Our Friendly Whiteleigh Team as a Meal Time Assistant**

Whiteleigh Community Primary School  
Lancaster Gardens, Whiteleigh, Plymouth, PL5 4AA  
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**Position:** Meal-time Assistant

**Contract:** Permanent, Part-time. 38 weeks per year/6.25hrs per week.

**Salary:** £ 24413– Pro rata

### **Key Responsibilities:**

- Encourage healthy eating and proper table manners.
- Ensure pupil safety, welfare, and appropriate conduct.
- Supervise playground activities and ensure proper use of equipment.
- Maintain cleanliness and hygiene in the dining area.
- Provide first aid as needed.
- Assist new staff with duties.

### **Requirements:**

- Understanding of children's needs and safety.
- Basic first-aid knowledge.
- Good judgment and communication skills.
- Ability to stand and walk throughout lunchtime.
- Willingness to work in a high-noise environment and varying weather conditions.

### **Working Conditions:**

- Dining hall and outdoor playground supervision.
- Exposure to high noise levels and potential behavioural issues.

### **Professional Standards:**

- Adhere to legislation, regulations, and council policies.
- Follow Health & Safety policies and equality legislation.

If you are dedicated, understanding, and eager to make a difference, we invite you to join our supportive Whiteleigh team!

**To apply, please download an application form and role profile from our website <https://www.whiteleigh-pri.plymouth.sch.uk/about-us/vacancies>, Or pop into the office to pick up an application form.**